

**South Carolina Education Oversight Committee (EOC)  
Annual Standards Assurance Form**

**H.4077 (R.247) as Signed by the Governor on May 18, 2018**

**2018-19**

**Document A – Application for Continued Participation in ECENC Program**

Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, [www.eoc.sc.gov](http://www.eoc.sc.gov).

Independent School Name:	Heritage Academy
Independent School Contact Person:	Tina Sprouse, Director of Admissions
Independent School Address:	11 New Orleans Rd
City, State, Zip Code:	Hilton Head Island, SC 29928
Independent School Telephone Number:	(843) - 842 - 8600
Independent School Fax Number:	(843) - 842 - 9620
Independent School E-mail Address:	tina.sprouse@heritagehhi.com
Independent School Website Address:	www.heritagehhi.com

Please review the standards below based on H.4077 (R.247) as signed by the Governor on May 18, 2018. An "eligible school" is defined as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirements of Section 59-65-10 may be met," and does not discriminate based on the grounds of race, color, or national origin. Please indicate whether your school has met each standard to ensure the following academic requirements are being met. The S.C. Education Oversight Committee reserves the right to request additional documentation to show the school is in compliance with state law.

STANDARDS	YES	NO
1. Offers a general education to primary or secondary school students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does not discriminate on the basis of race, color, or national origin.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is located in this state.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements (for special needs children), and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress. Please	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Has school facilities that are subject to applicable federal, state, and local laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools, the South Carolina Independent Schools Association, or the Palmetto Association of Independent Schools.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students, or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities. Please provide a summary of the services provided based on exceptional needs of students served.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Did this school receive any grants last fiscal year (July 1, 2017 until June 30, 2018) from Exceptional SC from the Educational Credit for Exceptional Needs Children Fund? Please complete Document B.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. By December 31, 2018, will your school submit school-level test score results from the prior school year on national achievement tests and individual student test scores for students who received a grant from Exceptional SC in the prior school year? Please complete Document C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. By December 31, 2018, will your school provide a "compilation, review, or compliance audit of the organization's financial statements as relating to the grants received, conducted by a certified public accounting firm"? Please complete Document D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by state law, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10 of the South Carolina Code of Laws.

Signature: Tina B. Sprouse

Date: 8-22-18

Print Name of Signature Above: Tina B. Sprouse

Title: Director of Admissions

Email: tina.sprouse@heritagehhi.com

**Return this form to Melanie Barton**

- Phone: 803.734.6148
- E-mail: [mbarton@eoc.sc.gov](mailto:mbarton@eoc.sc.gov)
- Mail: P.O. Box 11867  
Columbia, S.C. 29211
- Fax: 803.734.6167
- Physical Location:  
1205 Pendleton Street  
Room 502 Brown Building  
Columbia, SC 29201

# HERITAGE ACADEMY

Accredited by the South Carolina Independent Schools Association

## ***Helping Students Excel in the Academic Support Center***

The purpose of the Academic Support Center (ASC) at Heritage Academy is to ensure that each individual student's learning needs are addressed to help meet the unique and vigorous challenges of Heritage Academy's curriculum with success and a sense of competence. Academic assistance is available to any student who is having academic difficulty at Heritage, with a particular focus on serving students with learning differences.

*\*All students, including students diagnosed with a learning difference, must meet the same requirements for admission and promotion at Heritage Academy.*

The ASC is directed by a learning specialist who provides support to students who have been identified and assessed with specific learning needs in sixth through twelfth grade. The learning specialist provides differentiated learning support, comprehensive academic resources, monitoring of, and advocacy for the students. The focus is on helping students successfully navigate Heritage Academy's curricular expectations and maximize academic potential.

Modified testing procedures can only be utilized by students who have the accommodation approved in their student support plan. Students who are granted accommodations are eligible for using the ASC.

Reasonable accommodation may include one or more of the following:

- extended testing time and writing assignments
- small group testing in a room with reduced distractions
- modified tests
- oral testing
- the assistance of a reader and/or scribe
- support for time management, projects, test and quiz preparation
- use of voice recognition software
- use of spelling and grammar assistive devices when permitted
- use of calculators when permitted
- assistance with written expression
- organizational skills support

This information was compiled by Melanie Wynne, Learning Center/Resource Teacher and has been reviewed and confirmed by Betsey Castellano, Director of Student Services.

Phone (843) 842-8600

11 New Orleans Road  
Hilton Head Island, SC 29928  
[www.heritagehhi.com](http://www.heritagehhi.com)

Fax (843) 842-9620

**Document B  
Grants Received**

**Application for Continued Participation  
Educational Credit for Exceptional Needs Children (ECENC) Program  
2018-2019**

**Independent School Name:** Heritage Academy

An independent school continuing to participate in the Educational Credit for Exceptional Needs Children for Fiscal Year 2018-19 is required to submit the following information:

***Total number of grants and total amount of grants received in the preceding fiscal year, from July 1, 2017 through June 30, 2018.***

Please complete the following chart. If no grants for any qualifying student were received from Exceptional SC in Fiscal Year 2017-18, please indicate with "0" grants received and "\$0" in total amount of grants received.

<b>Total Number of Grants Received</b>	<b>Total Amount of Grants Received</b>
3	\$ 21,986.26

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student. The total amount of grants per child/student should not have exceeded \$11,000.

**Document C**  
**Student Assessment Data**

**Application for Continued Participation**  
**Educational Credit for Exceptional Needs Children (ECENC) Program**  
**2018-2019**

**Independent School Name:**

Heritage Academy

An independent school applying for continued participation in the Educational Credit for Exceptional Needs Children Program for Fiscal Year 2018-19 is required to submit the following information **by December 31, 2018**:

*Student test scores, by category, on national achievement or state standardized tests, or both, for all grades tested and administered by the school receiving or entitled to receive scholarship grants pursuant to this section in the previous school year. The school shall also provide individual student test scores on national achievement or state standardized tests, or both, for any student in grades one through twelve who received a grant from the program during the prior school year. The information must be used to provide program level reports to determine whether students participating in the program have experienced measurable improvement. Students with disabilities for whom standardized testing is not appropriate are exempt from this requirement.*

*Section 12-6-3790(E)(1)(b)*

The information will be used to issue an annual report.

*Annually, the Education Oversight Committee shall issue a report to the General Assembly documenting the impact of the Educational Credit for Exceptional Needs Children Program on student achievement. In addition, the report must include information on individual schools if at least fifty-one percent of the total enrolled students in the private school participated in the Educational Credit for Exceptional Needs Children Program in the prior school year. The report must be according to each participating private school, and for participating students, in which there are at least thirty participating students who have scores for tests administered. If the Education Oversight Committee determines that the thirty participating-student cell size may be reduced without disclosing personally identifiable information of a participating student, the Education Oversight Committee may reduce the participating-student cell size, but the cell size may not be reduced to less than ten participating students.*

*Section 12-6-3790(E)(6)*

Schools applying for continued participation in the ECENC Program must provide the following:

- 1. School-level assessment results** for school year 2017-18 on national achievement tests for all grades tested in the school and for each grade with at least 10 students tested. Information should be provided for English language arts (reading) and mathematics achievement of students in the grade. Examples include: *TerraNova*, *Stanford 10*, *Iowa Test of Basic Skills*, etc. For grades 9-12, the school may provide average PSAT, SAT, ACT, or other scores as appropriate.

For schools that specifically exist to meet the needs of only exceptional needs students with documented disabilities, the EOC will work with the schools to provide information (including formative assessments, portfolios, etc.) that document the students' academic and social development.

**How many students were enrolled in your school in 2017-18?** 130

The following is a **template** that you may use for reporting purposes. For questions, contact the EOC office.

**2017-18 School Year Results for (NAME OF ASSESSMENT)  
National Percentiles, Mean (Average) Scale Scores, Grade Equivalents, etc.**

<b>Grade</b>	<b>English language arts (Reading)</b>	<b>Mathematics</b>
1		
2		
3		
4		
5		
6		

- 2. Individual student test scores** on national achievement tests for any child who received a grant from the program during the 2017-18 school year. No personally identifiable information will be published; instead, the information will be aggregated at the school or state level as stipulated in law.

Each school will have access to a secure data portal to upload individual student assessment results, which will include personally identifiable information. The portal will capture, at a minimum, the following information:

n/A

- Name of the student who received a grant from Exceptional SC in the prior school year along with data including date of birth, sex, grade level, etc. to ensure that the assessment results can be matched to the individual student who received a grant;
- For each student who received a grant, the results of a national assessment or assessments in 2017-18 and if possible, in 2016-17 as well to document academic growth. The name of the assessment as well as scale scores for students or national percentile ranks must be included; and
- If a student received a grant but due to the student's exceptional needs was not able to be assessed with a national assessment, the school must provide an explanation by student of the reason why a national assessment was not administered and how the school is measuring academic and personal growth for each student not assessed.

Please identify one staff person from your school who will provide the individual student test scores from this school:

**Name:**

Tina Sprouse on behalf of Betsy Castellano  
(Director of Student Services)

**Title:**

Director of Admissions

**Telephone Number:**

843 842-8600

**Email Address:**

tina.sprouse@heritagehhi.com

2017-18 Standardized Testing Scores  
Heritage Academy Grades 7-12

ACT ASPIRE % Scores for grade 7 and 8 have not been submitted as there were less than 10 students in each grade.

ACT ASPIRE	Grade 9	Average Score English 435 Reading 423 Writing 427 Science 427 Math 437	9 <sup>th</sup> grade Composite Average 429 9 <sup>th</sup> grade Predicted ACT 22.4
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Average PSAT	Grade 10	Mean Total Score – 971 Mean ERW Score - 478 Mean Math Score - 494
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Average PSAT	Grade 11	Mean Total Score - 981 Mean ERW Score - 480 Mean Math Score - 500
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Average ACT	
English	23.2
Math	26.0
Reading	25.5
Science	25.3
Composite	25

Average SAT	
Verbal	470
Math	<u>571</u>
Total	980

Advanced Placement (AP)

55 AP Exams were given to students and of those score results 45% of the scores were qualifying scores of 3 or better.

This information was compiled by Betsey Castellano, Director of Student Services  
and submitted by Tina Sprouse, Director of Admissions.



**Document D**  
**Compilation, Review or Compliance Audit**

**Application for Continued Participation**  
**Educational Credit for Exceptional Needs Children (ECENC)**  
**2018-2019**

**Independent School Name:** Heritage Academy

An independent school applying for or continuing to participate in the Educational Credit for Exceptional Needs Children Program is required to submit the following information:

“a copy of a compilation, review, or compliance audit of the organization’s financial statements as relating to the grants received, conducted by a certified public accounting firm.”

By law the compilation, review or compliance audit will be posted online at [www.eoc.sc.gov](http://www.eoc.sc.gov).

Please answer the following questions:

	YES	NO
Did your school receive from Exceptional SC any grants in the prior fiscal year, between July 1, 2017 and June 30, 2018?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If <b>Yes</b> , will your school submit to the EOC a compilation, review, or compliance audit of the school’s financial statements as relating to the grants received during the prior fiscal year and conducted by a certified public accounting firm by <b>December 30, 2018</b> ? Failure to provide the compilation, review or compliance audit will result in your school’s removal as an eligible school under the ECENC program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If <b>No</b> , will your school submit to the EOC a compilation, review, or compliance audit of the school’s financial statements as relating to the grants received and conducted by a certified public accounting firm by <b>June 30, 2019</b> to the EOC if you receive grants from Exceptional SC this fiscal year between July 1, 2018 and June 30, 2019? Failure to provide the compilation, review or compliance audit will result in your school’s removal as an eligible school under the ECENC program.	<input type="checkbox"/>	<input type="checkbox"/>

**EDUCATION SERVICES, INC.  
d/b/a HERITAGE ACADEMY**

**AGREED-UPON PROCEDURES**

**FOR THE YEAR ENDED JUNE 30, 2018**

**INDEPENDENT ACCOUNTANTS' REPORT  
 ON APPLYING AGREED-UPON PROCEDURES**

To Education Services, Inc. d/b/a Heritage Academy  
 and the South Carolina Education Oversight Committee:

We have performed the procedures enumerated below, which were agreed to by Education Services, Inc. d/b/a Heritage Academy ("Heritage Academy") and the South Carolina Education Oversight Committee on certain records and transactions of Heritage Academy for the purpose of confirming that the Heritage Academy can document compliance with the requirements of the Educational Credit for Exceptional Needs Children Program (the Program) for the year ended June 30, 2018. Heritage Academy's management is responsible for documenting compliance with the requirements of the Educational Credit for Exceptional Needs Children Program. The sufficiency of these procedures is solely the responsibility of Heritage Academy. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Agreed-upon Procedure	Findings
Verify that:	
1. The independent school can document and verify that all grants received under the Educational Credit for Exceptional Needs Children Program in 2017-18 were for eligible children enrolled in the school.	We observed documentation regarding enrollment and the special accommodations needed by the recipients based upon the recipients' most recent psycho-educational evaluation.  No exceptions were found as a result of applying this procedure.
2. The independent school can document the total amount of each grant per child from every scholarship funding organization (SFO).	We obtained the total of grants received by the Heritage Academy for each student and compared the amounts received to the amounts disbursed from the scholarship funding organization to the school.  No exceptions were found as a result of applying this procedure.

**Members**  
 SC Association of Certified Public Accountants  
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Agreed-upon Procedure	Findings
<p>3. The independent school can document that no grant exceeded \$11,000, as specified under Proviso 109 during the school year 2017-18.</p>	<p>We obtained tuition statements and copies of disbursements from the scholarship funding organization for each student receiving a grant and determined that no student's grant exceeded \$11,000.</p> <p>No exceptions were found as a result of applying this procedure.</p>
<p>4. If applicable, the independent school returned a prorated amount of the grant to the SFO if any student withdrew during the school year.</p>	<p>We obtained each recipient's transcript and verified the enrollment date along with classes taken and credits awarded for the 2017 – 2018 academic year.</p> <p>No exceptions were found as a result of applying this procedure.</p>
<p>5. The total amount of each grant was used for tuition, which is defined as "the total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school-related transportation."</p>	<p>We obtained the Heritage Academy Tuition and Fees schedule for the 2017 – 2018 academic year and verified that the tuition amount exceeded each of the grant amounts. We also obtained documentation from the Heritage Academy's accounting system and verified that each of the recipients' grant amounts were applied to the recipients' tuition account balance.</p> <p>No exceptions were found as a result of applying this procedure.</p>

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on Heritage Academy's compliance with the requirements of the Educational Credit for Exceptional Needs Children Program for the year ended June 30, 2018. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of Heritage Academy and the South Carolina Education Oversight Committee and is not intended to be and should not be used by anyone other than those specified parties.



Bluffton, South Carolina  
 October 22, 2018