

**South Carolina Education Oversight Committee (EOC)
Annual Standards Assurance Form**

H.4077 (R.247) as Signed by the Governor on May 18, 2018

2018-19

Document A – Application for Continued Participation in ECENC Program

Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, www.eoc.sc.gov.

Independent School Name:	Charleston Collegiate School
Independent School Contact Person:	Ashley Mulkey
Independent School Address:	2024 Academy Drive
City, State, Zip Code:	Johns Island SC 29455
Independent School Telephone Number:	(843) - 559-5506
Independent School Fax Number:	(803) - 675-0786
Independent School E-mail Address:	amulkey@charlestoncollegiate.org
Independent School Website Address:	www.charlestoncollegiate.org

Please review the standards below based on H.4077 (R.247) as signed by the Governor on May 18, 2018. An "eligible school" is defined as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirements of Section 59-65-10 may be met," and does not discriminate based on the grounds of race, color, or national origin. Please indicate whether your school has met each standard to ensure the following academic requirements are being met. The S.C. Education Oversight Committee reserves the right to request additional documentation to show the school is in compliance with state law.

STANDARDS	YES	NO
1. Offers a general education to primary or secondary school students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does not discriminate on the basis of race, color, or national origin.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is located in this state.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements (for special needs children), and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress. Please	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Has school facilities that are subject to applicable federal, state, and local laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools, the South Carolina Independent Schools Association, or the Palmetto Association of Independent Schools.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students, or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities. Please provide a summary of the services provided based on exceptional needs of students served.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Did this school receive any grants last fiscal year (July 1, 2017 until June 30, 2018) from Exceptional SC from the Educational Credit for Exceptional Needs Children Fund? Please complete Document B.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. By December 31, 2018, will your school submit school-level test score results from the prior school year on national achievement tests and individual student test scores for students who received a grant from Exceptional SC in the prior school year? Please complete Document C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. By December 31, 2018, will your school provide a "compilation, review, or compliance audit of the organization's financial statements as relating to the grants received, conducted by a certified public accounting firm"? Please complete Document D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by state law, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10 of the South Carolina Code of Laws.

Signature: Ashley Mulvey

Date: 7/23/18

Print Name of Signature Above: Ashley Mulvey

Title: Director of Admission

Email: amulvey@charlestoncollegiate.org

Return this form to Melanie Barton

- Phone: 803.734.6148
- E-mail: mbarton@eoc.sc.gov
- Mail: P.O. Box 11867
Columbia, S.C. 29211
- Fax: 803.734.6167
- Physical Location:
1205 Pendleton Street
Room 502 Brown Building
Columbia, SC 29201



CHARLESTON COLLEGIATE SCHOOL

South Carolina Education Oversight Committee

Annual Standard Assurance Form (Document A)

S.C. Budget Proviso 109.15

2018-2019

July 24, 2018

To Whom It May Concern:

Below you will find descriptions of the programs, services, and resources that Charleston Collegiate School offers exceptional needs students with documented disabilities:

Academic Achievement Program

The goal of the Academic Achievement Program (AAP) is to create an educational atmosphere that is beneficial to a child's success. When providing academic assistance, Charleston Collegiate recognizes that each student is a unique learner and seeks to find academic strategies that fit the student's learning style. The objective of the program is to give each student the skills they need to succeed academically and become an independent learner. Building a strong academic foundation is the focus of this Lower School program.

Student Support Services

The goal of Student Support Services is to create an educational atmosphere that is beneficial to a child's success. When providing academic assistance, Charleston Collegiate recognizes that each student is a unique learner and seeks to find academic strategies that fit their learning style.

Teachers, parents, or students may utilize Student Support Services by first requesting a student observation from the Student Support Specialist. The Student Support Specialist will complete a Student Observation Form, talk with the student's teachers, and review academic data about the student. Once all the necessary information is gathered, the Student Support Specialist will meet with the student, parents, and other necessary team members to discuss appropriate strategies to meet the student's learning needs. The Student Support Specialist may then work with the family to determine if there is a need for a psychoeducational evaluation. Students in grades 5 – 12 must have a full scale psychoeducational evaluation, 504 plan, or IEP on file in order to receive academic accommodations, which may include a Student Support Class.

Charleston Collegiate School acknowledges and accommodates diverse learning needs and welcomes students who can benefit from the curriculum without significant modifications. Charleston Collegiate School uses a team approach to help students identify learning strategies that will help them navigate our curriculum.

Accommodation Plans

In order to serve our students with documented learning disabilities, Charleston Collegiate provides reasonable accommodations. If accommodations are requested, parents are required to provide a copy of any psychoeducational, neuropsychological, speech/language, or other evaluation to the Student Support Specialist. All evaluations must be kept current (no more than four years old). The Learning Specialist will summarize and share the results of the academic testing with teachers and administrators and develop an Academic Accommodation Plan that reflects the needs of the student.

If you have any additional questions please give me a call.

Dan Miller, LISW-CP, HS-BCP, CART
Dean of Middle & Upper School
Director of Student Services

**Document B
Grants Received**

**Application for Continued Participation
Educational Credit for Exceptional Needs Children (ECENC) Program
2018-2019**

Independent School Name: Charleston Collegiate School

An independent school continuing to participate in the Educational Credit for Exceptional Needs Children for Fiscal Year 2018-19 is required to submit the following information:

Total number of grants and total amount of grants received in the preceding fiscal year, from July 1, 2017 through June 30, 2018.

Please complete the following chart. If no grants for any qualifying student were received from Exceptional SC in Fiscal Year 2017-18, please indicate with "0" grants received and "\$0" in total amount of grants received.

Total Number of Grants Received	Total Amount of Grants Received
19 grants	\$53,657.15

10 students

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student. The total amount of grants per child/student should not have exceeded \$11,000.

Document C
Student Assessment Data

Application for Continued Participation
Educational Credit for Exceptional Needs Children (ECENC) Program
2018-2019

Independent School Name: Charleston

An independent school applying for continued participation in the Educational Credit for Exceptional Needs Children Program for Fiscal Year 2018-19 is required to submit the following information **by December 31, 2018**:

Student test scores, by category, on national achievement or state standardized tests, or both, for all grades tested and administered by the school receiving or entitled to receive scholarship grants pursuant to this section in the previous school year. The school shall also provide individual student test scores on national achievement or state standardized tests, or both, for any student in grades one through twelve who received a grant from the program during the prior school year. The information must be used to provide program level reports to determine whether students participating in the program have experienced measurable improvement. Students with disabilities for whom standardized testing is not appropriate are exempt from this requirement.

Section 12-6-3790(E)(1)(b)

The information will be used to issue an annual report.

Annually, the Education Oversight Committee shall issue a report to the General Assembly documenting the impact of the Educational Credit for Exceptional Needs Children Program on student achievement. In addition, the report must include information on individual schools if at least fifty-one percent of the total enrolled students in the private school participated in the Educational Credit for Exceptional Needs Children Program in the prior school year. The report must be according to each participating private school, and for participating students, in which there are at least thirty participating students who have scores for tests administered. If the Education Oversight Committee determines that the thirty participating-student cell size may be reduced without disclosing personally identifiable information of a participating student, the Education Oversight Committee may reduce the participating-student cell size, but the cell size may not be reduced to less than ten participating students.

Section 12-6-3790(E)(6)

Schools applying for continued participation in the ECENC Program must provide the following:

- 1. School-level assessment results** for school year 2017-18 on national achievement tests for all grades tested in the school and for each grade with at least 10 students tested. Information should be provided for English language arts (reading) and mathematics achievement of students in the grade. Examples include: *TerraNova, Stanford 10, Iowa Test of Basic Skills, etc.* For grades 9-12, the school may provide average PSAT, SAT, ACT, or other scores as appropriate.

For schools that specifically exist to meet the needs of only exceptional needs students with documented disabilities, the EOC will work with the schools to provide information (including formative assessments, portfolios, etc.) that document the students' academic and social development.

How many students were enrolled in your school in 2017-18? 297

The following is a **template** that you may use for reporting purposes. For questions, contact the EOC office.

see attached

2017-18 School Year Results for (NAME OF ASSESSMENT)
National Percentiles, Mean (Average) Scale Scores, Grade Equivalents, etc.

Grade	English language arts (Reading)	Mathematics
1		
2		
3		
4		
5		
6		

- 2. Individual student test scores** on national achievement tests for any child who received a grant from the program during the 2017-18 school year. No personally identifiable information will be published; instead, the information will be aggregated at the school or state level as stipulated in law.

Each school will have access to a secure data portal to upload individual student assessment results, which will include personally identifiable information. The portal will capture, at a minimum, the following information:

- Name of the student who received a grant from Exceptional SC in the prior school year along with data including date of birth, sex, grade level, etc. to ensure that the assessment results can be matched to the individual student who received a grant;
- For each student who received a grant, the results of a national assessment or assessments in 2017-18 and if possible, in 2016-17 as well to document academic growth. The name of the assessment as well as scale scores for students or national percentile ranks must be included; and
- If a student received a grant but due to the student's exceptional needs was not able to be assessed with a national assessment, the school must provide an explanation by student of the reason why a national assessment was not administered and how the school is measuring academic and personal growth for each student not assessed.

Please identify one staff person from your school who will provide the individual student test scores from this school:

Name:

Christy Siegling

Title:

Director of Testing

Telephone Number:

843-559-5506

Email Address:

csiegling@charlestoncollegiate.org

Document C
Palmetto First Grant

Test Results for the 2016 - 2017 School Year

Grade	ELA (Reading)	Math	Test
3	412	413	ACT Aspire
4	414	416	ACT Aspire
5	421	420	ACT Aspire
6	418	421	ACT Aspire
7	423	418	ACT Aspire
8	423	420	ACT Aspire
9	422	420	ACT Aspire
10	424	425	ACT Aspire
11	525	491	PSAT
12	540	529	SAT

Test Results for the 2017 - 2018 School Year

Grade	ELA (Reading)	Math	Test
3	417	415	ACT Aspire
4	421	419	ACT Aspire
5	422	420	ACT Aspire
6	423	422	ACT Aspire
7	426	426	ACT Aspire
8	424	424	ACT Aspire

9	428	426	ACT Aspire
10	430	431	ACT Aspire
11	545	468	PSAT
12	480	447	SAT

Document D
Compilation, Review or Compliance Audit

Application for Continued Participation
Educational Credit for Exceptional Needs Children (ECENC)
2018-2019

Independent School Name: Charleston Cottageak School

An independent school applying for or continuing to participate in the Educational Credit for Exceptional Needs Children Program is required to submit the following information:

“a copy of a compilation, review, or compliance audit of the organization’s financial statements as relating to the grants received, conducted by a certified public accounting firm.”

By law the compilation, review or compliance audit will be posted online at www.eoc.sc.gov.

Please answer the following questions:

	YES	NO
Did your school receive from Exceptional SC any grants in the prior fiscal year, between July 1, 2017 and June 30, 2018?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If Yes , will your school submit to the EOC a compilation, review, or compliance audit of the school’s financial statements as relating to the grants received during the prior fiscal year and conducted by a certified public accounting firm by December 30, 2018 ? Failure to provide the compilation, review or compliance audit will result in your school’s removal as an eligible school under the ECENC program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If No , will your school submit to the EOC a compilation, review, or compliance audit of the school’s financial statements as relating to the grants received and conducted by a certified public accounting firm by June 30, 2019 to the EOC if you receive grants from Exceptional SC this fiscal year between July 1, 2018 and June 30, 2019? Failure to provide the compilation, review or compliance audit will result in your school’s removal as an eligible school under the ECENC program.	<input type="checkbox"/>	<input type="checkbox"/>

**INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To Management and the Board of Directors of
Charleston Collegiate School
2024 Academy Drive
Johns Island, South Carolina 29455

We have performed the procedures enumerated below, which were agreed to by Charleston Collegiate School (the "School"), solely to assist the School with certain requirements of the SC Education Oversight Committee in its determination of the School's eligibility to participate in the Educational Credit for Exceptional Needs Children Program for the year ended June 30, 2018. Charleston Collegiate School's management is responsible for the School's records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the School and the SC Education Oversight Committee as specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

1. **Procedure:** We verified that the grants received by the School under the Educational Credit for Exceptional Needs Children Program through Exceptional SC were for eligible students enrolled in the School by verifying attendance of the students who received the grant for the year ended June 30, 2018 to the School's attendance records.

Finding: No findings were identified.

2. **Procedure:** We reviewed deposit details from Exceptional SC associated with the Educational Credit for Exceptional Needs Children Program to determine that the total amount of funding received was allocated as awarded per student.

Finding: No findings were identified.

3. **Procedure:** We reviewed the allocation of grants to each student's account for the Educational Credit for Exceptional Needs Children Program to determine that no grant allocation and/or disbursement exceeded \$11,000 per student for the School year ended June 30, 2018.

Finding: No findings were identified.

4. **Procedure:** We reviewed the School's documentation (as applicable) that it returned a prorated amount of the grant received from Exceptional SC under the Educational Credit for Exceptional Needs Children Program when any recipient withdrew during the School's year ended June 30, 2018.

Finding: No findings were identified.

5. **Procedure:** We verified that the total amount of the Exceptional SC grant funding under the Educational Credit for Exceptional Needs Children Program for the School year ended June 30, 2018, was used for tuition, which is defined as the "total amount of money charged for the cost of a qualified student to attend

an independent school including, but not limited to, fees for attending school and school-related transportation” by inspecting the granted student’s tuition records.

Finding: No findings were identified

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the accounting records of the School. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of Charleston Collegiate School and the SC Education Oversight Committee and is not intended to be and should not be used by anyone other than these specified parties.

Glaser and Company, LLC

December 19, 2018
Glaser and Company, LLC
Charleston, South Carolina