

South Carolina Education Oversight Committee
Annual Standards Assurance Form
S.C. Budget Proviso 109.15
2016-2017
Document A

Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, www.eoc.sc.gov.

Independent School Name:	Westside Christian Academy
Independent School Contact Person:	Allison McMickell / Angie Rickard
Independent School Address:	554 Pinewood Road
City, State, Zip Code:	Sumter, SC 29154
Independent School Telephone Number:	(803) - 775-4406
Independent School Fax Number:	(803) - 778-2873
Independent School E-mail Address:	wcaoffice@wcasumter.org
Independent School Website Address:	www.wcasumter.org

Please review the standards below based on the 2016-17 General Appropriation Act. An "Eligible school" is defined in the Proviso as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirement of Section 59-65-10 may be met and that does not discriminate based on the grounds of race, color, religion, or national origin." Please indicate whether your school has met each standard to ensure the following academic requirements are being met. The S.C. Education Oversight Committee reserves the right to request additional documentation to show the school is in compliance with the 2016-17 General Appropriation Act.

STANDARDS	YES	NO
1. Offers a general education to primary or secondary school students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does not discriminate on the basis of race, color, or national origin.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is located in this state.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements (for special needs children), and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Has school facilities that are subject to applicable federal, state, and local laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools or the South Carolina Independent Schools Association.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students, or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities. Provide evidence of services or supports.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Did this school receive any grants last fiscal year (July 1, 2015 until June 30, 2016) from any nonprofit scholarship funding organization under the Educational Credit for Exceptional Needs Children Program? If Yes, then Complete Document B.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will your school provide student test data from school year 2015-16? If Yes, then Complete Document C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will your school provide a compilation, review, or compliance audit of the organization's financial statements, conducted by a certified public accounting firm? If Yes, then Complete Document D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by the Proviso, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10.

Signature: Jennifer Leviner

Date: 8/28/16

Print Name of Signature Above: Jennifer Leviner

Title: CPA #6217

Email: jleviner@sc.rr.com

Return this form to Melanie Barton

- Phone: 803.734.6148
- E-mail: mbarton@eoc.sc.gov
- Mail: (P.O. Box 11867)
502 Brown Building
Columbia, S.C. 29211 (29201)



Statement of Services for Special Needs Students

Westside Christian Academy is committed to partnering with families to provide the best possible education for all students enrolled. We recognize that the parents come first when making educational choices for their children. It is part of our mission to come alongside our parents to aid them in providing high quality education for their children that takes into consideration the individual needs of each student.

Westside Christian Academy is a traditional independent school that offers individual services and accommodation plans for those students who have been diagnosed with a special need. We accept recommendations and existing Individualized Education Plans from school psychologists for students who have a specific diagnosis and, along with the parents, will prepare an individualized plan for accommodations for each student. If a student presents difficulties or areas of concern while enrolled, we work with the parents to identify specific learning disabilities through proper evaluation. We provide referrals to private school psychologists as well as working with our local school district to identify these learning disabilities. We develop accommodation plans and also write 504 Plans for our students. Our IEP team usually consists of the guidance counselor, the headmaster, the classroom teacher(s), the parents, and the evaluating school psychologist.

The accommodations available at Westside Christian Academy include (but are not limited to):

- Alternate test setting
- Additional or unlimited time on tests
- Ability to record lectures and photograph notes
- Oral testing
- Large print testing and assignments
- Small group instruction
- Alternate test formats or reduction of number of questions
- Teach and model skills and strategies such as time management, organization, and self monitoring

**Document B
Grants Received**

**Educational Credit for Exceptional Needs Children (ECENC) Application
2016-2017**

Independent School Name: Westside Christian Academy

An independent school applying for or continuing to participate in the Educational Credit for Exceptional Needs Children Program for Fiscal Year 2016-17 is required to submit the following information:

Number and total amount of grants received from each nonprofit scholarship funding organization from July 1, 2015 through June 30, 2016.

Please complete the following chart. If no grants were received from a nonprofit scholarship funding organization indicate with "0" and "\$0."

Nonprofit Scholarship Funding Organizations	Total Number of Grants Received	Total Amount of Grants Received
Advanced Carolina SFO	4	\$ 6,000.00
Donors Enriching Students' Knowledge (DESK)	0	\$ 0
Palmetto Kids FIRST Scholarship Program, Inc.	0	\$ 0
St. Thomas Aquinas Scholarship Funding Organization	0	\$ 0

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student. The total amount of grants per child/student should not have exceeded \$10,000.

Return this form & report to EOC: -

Fax: 803.734.6167
Phone: 803.734.6148
Mail: P.O. Box 11867
Columbia, SC 29211

Document C

Student Assessment Data

Educational Credit for Exceptional Needs Children (ECENC) Application 2016-2017

Independent School Name: Westside Christian Academy

An independent school applying for or continuing to participate in the Educational Credit for Exceptional Needs Children Program for Fiscal Year 2016-17 is required to submit the following information:

Student test scores, by category, on national achievement or state standardized tests, or both, for all grades tested and administered by the school.

In working with its nine-member advisory committee, the EOC has determined that, to maintain student privacy and to recognize the educational needs of students, each school must submit the following:

- Summative assessment data from the 2015-16 school year that documents for *each grade tested* and for *each grade with at least 10 students in the grade*, the English language arts (reading) and mathematics achievement of students in the grade. Examples include: *TerraNova, Stanford 10, Iowa Test of Basic Skills, etc.*
- *For schools with less than 10 students per grade level, whole school results should be used for reporting purposes.*
- For grades 9-12, the school may provide average PSAT, SAT, ACT, or other scores as appropriate.
- For Support Level III schools, those schools that specifically exist to meet the need of only exceptional needs students with documented disabilities, the EOC will work with the Support Level III schools to provide information (including formative assessments, portfolios, etc.) that document the students' academic and social development
- Please DO NOT provide personally identifiable student information.

The following is a **template** that you may use for reporting purposes. For questions, contact the EOC.

2015-16 School Year Results for _____ Assessment
National Percentiles Mean Scale Scores, Average Scores, Grade Equivalents, etc.

Grade	English language arts (Reading)	Mathematics
1		
2		
3		
4		
5		
6		
7 etc.		

Return this form and assessment data to EOC:

Fax: 803.734.6167

Phone: 803.734.6148

Mail: P.O. Box 11867

Columbia, SC 29211

See attached data

Document D

Educational Credit for Exceptional Needs Children (ECENC) Application 2016-2017

Independent School Name: Westside Christian Academy

An independent school applying for or continuing to participate in the Educational Credit for Exceptional Needs Children Program for Fiscal Year 2016-17 is required to submit the following information:

A copy of a compilation, review, or compliance audit of the organization's financial statements, conducted by a certified public accounting firm. By law, the compilation, review or compliance audit will be posted online at www.eoc.sc.gov.

Please answer the following questions:

	YES	NO
Did your school receive any grants last fiscal year, between July 1, 2015 and June 30, 2016, under the ECENC program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>If Yes, are you attaching a compilation, review or compliance audit conducted by a certified public accounting firm to this Document and submitting it to the EOC by December 30, 2016.</p> <p>Does the audit:</p> <ul style="list-style-type: none"> • Document and verify that all grants received under the Educational Credit for Exceptional Needs Children Program in 2015-16 were for eligible children enrolled in the school? • Document the total amount of each grant per child from every scholarship funding organization (SFO)? • Document that no grant exceeded \$10,000 during school year 2015-16? • Document that the independent school returned a prorated amount of the grant to the SFO if any student withdrew during the school year? <p>Also, document that the total amount of each grant was used for tuition which is defined as "the total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school-related transportation."</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If No , will your school submit a compilation, review or compliance audit conducted by a certified public accounting firm by June 30, 2017 to the EOC if you receive tuition grants this fiscal year, between July 1, 2016 and June 30, 2017?	<input type="checkbox"/>	<input type="checkbox"/>

Return this form & report to EOC:

Fax: 803.734.6167

Phone: 803.734.6148

Mail: P.O. Box 11867

Columbia, SC 29211

August 30, 2016

To Whom It May Concern:

The following procedures were performed for Westside Christian Academy's school year 2015 – 2016 to comply with compliance requirements of the Education Credit for Exceptional Needs Children Program.

- Verified all grants received by Westside Christian Academy under the Educational Credit for Exceptional Needs Children Program in 2015-2016 were for eligible children enrolled in the school.
- Verified the total grant received by Westside Christian Academy from every scholarship funding organization (SFO).
- Verified through documentation that Westside Christian Academy did not receive grants from the Educational Credit for Exceptional Needs Children Program that exceeded \$10,000 during the school year 2015-2016.
- Verified that Westside Christian Academy returned a prorated grant amount to the SFO for students withdrawn or deemed ineligible for program participation during the school year.
- Verified Westside Christian Academy used grant funds for tuition which is defined as "the total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school related transportation."

This is the extent of the examination conducted. The objective of these procedures was for compliance purposes only and is not intended to express an opinion. Accordingly, I do not express such an opinion.

A handwritten signature in black ink that reads "Jennifer Leviner, CPA". The signature is written in a cursive style with a large initial "J".

Jennifer Leviner, CPA

STATE OF SOUTH CAROLINA
SECRETARY OF STATE

INDEPENDENT SCHOOL COMPLIANCE AUDIT

TYPE OR PRINT CLEARLY IN BLACK INK.

Pursuant to Part 1B, Section 1.80 of the 2014-2015 Appropriations Act, the undersigned organization hereby submits its compliance audit to the Secretary of State:

1. List the name, address, phone number and web address (if applicable) of the independent school:

Westside Christian Academy
Name
554 Pinewood Road
Street Address
Sumter Sumter SC 29154
City County State Zip Code
803-775-4406 wcasumter.org
Phone Number Web Address

2. List the name, address, phone number and web address (if applicable) of the outside auditing firm that conducted the compliance audit:

Jennifer Leviner CPA
Name
1750 Brigatine Drive
Street Address
Sumter Sumter SC 29154
City County State Zip Code
803-983-0619
Phone Number Web Address

3. The attached compliance audit is for the fiscal year beginning August 01, 2015,
and ending July 31, 2016.

Date 8/29/16

Westside Christian Academy
Name of Organization
Allison McMickell
Signature of Officer
Allison McMickell, Upper School Principal
Type or Print Name and Title of Officer

FILING INSTRUCTIONS

1. THIS FORM MUST BE ACCOMPANIED BY A COMPLIANCE AUDIT COMPLETED WITHIN THE LAST THIRTY (30) DAYS.
2. If you would like a filed copy for your records, please submit two (2) copies of this form and two (2) copies of the attached compliance audit, along with a self-addressed, stamped envelope.

Return to: Secretary of State
ATTN: Legal Division
1205 Pendleton Street, Suite 525
Columbia, SC 29201