

**South Carolina Education Oversight Committee
Annual Standards Assurance Form
S.C. Budget Proviso 109.15
2016-2017
Document A**

Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, www.eoc.sc.gov.

Independent School Name:	Christ Church Episcopal School
Independent School Contact Person:	Dr. Mary Ann Scott
Independent School Address:	245 Cavalier Drive
City, State, Zip Code:	Greenville, SC 29601
Independent School Telephone Number:	(864) ~ 299-1522
Independent School Fax Number:	(864) - 299-8861
Independent School E-mail Address:	scottm@cces.org
Independent School Website Address:	www.cces.org

Please review the standards below based on the 2016-17 General Appropriation Act. An "Eligible school" is defined in the Proviso as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirement of Section 59-65-10 may be met and that does not discriminate based on the grounds of race, color, religion, or national origin." Please indicate whether your school has met each standard to ensure the following academic requirements are being met. The S.C. Education Oversight Committee reserves the right to request additional documentation to show the school is in compliance with the 2016-17 General Appropriation Act.

STANDARDS	YES	NO
1. Offers a general education to primary or secondary school students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does not discriminate on the basis of race, color, or national origin.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is located in this state.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements (for special needs children), and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Has school facilities that are subject to applicable federal, state, and local laws.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools or the South Carolina Independent Schools Association.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students, or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities. Provide evidence of services or supports.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Did this school receive any grants last fiscal year (July 1, 2015 until June 30, 2016) from any nonprofit scholarship funding organization under the Educational Credit for Exceptional Needs Children Program? If Yes, then Complete Document B.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will your school provide student test data from school year 2015-16? If Yes, then Complete Document C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will your school provide a compilation, review, or compliance audit of the organization's financial statements, conducted by a certified public accounting firm? If Yes, then Complete Document D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by the Proviso, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10.

Signature: Mary Ann Scott

Date: July 1, 2016

Print Name of Signature Above: Mary Ann Scott

Title: Achievement Center Director

Email: scottm@cces.org

Return this form to Melanie Barton

- Phone: 803.734.6148
- E-mail: mbarton@eoc.sc.gov
- Mail: (P.O. Box 11867)
502 Brown Building
Columbia, S.C. 29211 (29201)

The Achievement Center

Welcome to the **Christ Church Episcopal School (CCES) Achievement Center** website. At CCES, we value the education and overall well-being of each student. We strive to assist students in their understanding of themselves as learners. We believe that the more students understand themselves and their individual profiles of strengths and weaknesses, the more they're able to use their strengths to overcome their weaknesses. The more our children understand their own learning, the more independent they become and the more joy they get out of the learning experience.

Through the programs and services offered by the Achievement Center, we support CCES students from Primer (K) through 12th grade. Our many support services focus on enrichment, remediation and consultation with students, faculty and families.

The Achievement Center faculty includes a diverse group of dedicated professionals committed to meeting the individual needs of students while supporting and extending the rigorous academics offered at CCES.

I hope you will come by and visit us at the Achievement Center. In the meantime, we encourage you to explore the range of programs and services we offer.

Dr. Mary Ann "Macy" Scott, Achievement Center Director

Academic Support Services

Achievement Center (AC) services reflect Christ Church Episcopal School's commitment to supporting and challenging all students. The AC offers a wide array of services designed to meet the myriad needs of our students, families and faculty. The Achievement Center Director and Learning Specialists collaborate closely with the Directors of the Lower School, Middle School and Upper School divisions to coordinate and deliver student support services.

AC Learning Specialists at Each Division

Divisional Learning Specialists provide direct services in each of their divisions through the provision of small-group intervention programming. They also write Student Learning Plans (SLPs) for those students with documented learning differences. The SLPs, based on data obtained from an up-to-date psychoeducational evaluation, are shared with teachers to enhance understanding of a student's learning profile and create recommendations for classroom differentiation. Achievement Center professionals also work with students to develop the independence and self-advocacy skills needed to be successful at Christ Church Episcopal School and beyond. Additionally, Learning Specialists provide consultation services to families and teachers around prevention, intervention and differentiation strategies.

AC Clubs and Classes

While some students require minimal support and/or accommodations, others may require more substantial services. Using multisensory techniques, Achievement Center instruction

focuses on bolstering a student's strengths and remediating or accommodating for a student's particular area of weakness. Small class instruction, available for 3rd through 8th grade, includes sequential, multisensory, intensive instruction in reading, written expression and/or mathematics. This type of instruction is intended to narrow or close the achievement gap between a student's academic performance and ability.

Through the Achievement Center, the Upper School offers a hybrid Spanish program that allows students who, because of a diagnosed learning difference, may complete a two-year Spanish course in three years. This language program meets all requirements for graduation at CCES.

Testing Accommodations

Classroom and testing accommodations, which do not fundamentally alter the school's mission, are also available for students with identified learning differences. Final determination of which accommodations are deemed appropriate at CCES are made by the Achievement Center Director, not by an outside agency. For more detailed information on Testing Accommodations, please see the Student/Parent Handbook.

Individual Tutoring

Individualized tutoring, including Orton-Gillingham and content area tutoring, is also available at CCES's Achievement Center. One-to-one and small group academic coaching are offered to assist students who struggle with organization, study skills and/or time management. Coaches and Learning Specialists guide students through the processes of homework, projects, organization of materials, and time management.

Enrichment Services

Students identified as highly capable may participate in Achievement Center enrichment programs. Enrichment opportunities include computer-based programs in conjunction with outside agencies and independent study classes. The Achievement Center Director and Learning Specialists also provide teacher consultation on classroom differentiation for all students, including those in need of enrichment.

Additional Support for Students

Our CCES community is committed to helping each student reach his or her potential. Our faculty members are quick to help students problem-solve and are engaged with them in and out of the classroom. If you are interested in exploring opportunities available at CCES, please contact the Admission Office at 864.331.4223. A visit to our campus will highlight the many ways in which the Achievement Center benefits the Cavalier community.

Document B Grants Received

Educational Credit for Exceptional Needs Children (ECENC) Application 2016-2017

Independent School Name: Christ Church Episcopal School

An independent school applying for or continuing to participate in the Educational Credit for Exceptional Needs Children Program for Fiscal Year 2016-17 is required to submit the following information:

Number and total amount of grants received from each nonprofit scholarship funding organization from July 1, 2015 through June 30, 2016.

Please complete the following chart. If no grants were received from a nonprofit scholarship funding organization indicate with "0" and "\$0."

Nonprofit Scholarship Funding Organizations	Total Number of Grants Received	Total Amount of Grants Received
Advanced Carolina SFO		\$
Donors Enriching Students' Knowledge (DESK)		\$
Palmetto Kids FIRST Scholarship Program, Inc.	47 *None exceeded \$10,000 per child	\$ 107,104.00*
St. Thomas Aquinas Scholarship Funding Organization		\$

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student. The total amount of grants per child/student should not have exceeded \$10,000.

Return this form & report to EOC:

Fax: 803.734.6167
Phone: 803.734.6148
Mail: P.O. Box 11867
Columbia, SC 29211

Document C

Student Assessment Data

Educational Credit for Exceptional Needs Children (ECENC) Application 2016-2017

Independent School Name: Christ Church Episcopal School (CCES)

An independent school applying for or continuing to participate in the Educational Credit for Exceptional Needs Children Program for Fiscal Year 2016-17 is required to submit the following information:

Student test scores, by category, on national achievement or state standardized tests, or both, for all grades tested and administered by the school.

In working with its nine-member advisory committee, the EOC has determined that, to maintain student privacy and to recognize the educational needs of students, each school must submit the following:

- Summative assessment data from the 2015-16 school year that documents for *each grade tested* and for *each grade with at least 10 students in the grade*, the English language arts (reading) and mathematics achievement of students in the grade. Examples include: *TerraNova, Stanford 10, Iowa Test of Basic Skills, etc.*
- *For schools with less than 10 students per grade level, whole school results should be used for reporting purposes.*
- For grades 9-12, the school may provide average PSAT, SAT, ACT, or other scores as appropriate.
- For Support Level III schools, those schools that specifically exist to meet the need of only exceptional needs students with documented disabilities, the EOC will work with the Support Level III schools to provide information (including formative assessments, portfolios, etc.) that document the students' academic and social development
- Please DO NOT provide personally identifiable student information.

The following is a **template** that you may use for reporting purposes. For questions, contact the EOC.

2015-16 School Year Results for ~~CTP-IV~~ Assessment National Percentiles Mean Scale Scores, Average Scores, Grade Equivalents, etc.

Grade	English language arts (Reading)	Mathematics
1	Reading Comprehension 89% at or above average	Mathematics 83% at or above aver
2	Reading Comprehension 77% at or above average	Mathematics 87% at or above aver
3	Reading Comprehension 88th %ile	Mathematics 95th %ile
4	Reading Comprehension 86th %ile	Mathematics 87th %ile
5	Reading Comprehension 86th %ile	Mathematics 93rd %ile
6	Reading Comprehension 82nd %ile	Mathematics 79th %ile
7	Reading Comprehension 74th %ile	Mathematics 90th %ile
8	Reading Comprehension 89 th %ile	Mathematics 92 nd %ile

High School class of 2016: SAT Mean = 1201, Mid 50% = 1090-1340; ACT Mean = 27, Mid 50% = 24-30

Return this form and assessment data to EOC:

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Mail: P.O. Box 11867
Columbia, SC 29211

Document D

Educational Credit for Exceptional Needs Children (ECENC) Application 2016-2017

Independent School Name: Christ Church Episcopal School

An independent school applying for or continuing to participate in the Educational Credit for Exceptional Needs Children Program for Fiscal Year 2016-17 is required to submit the following information:

A copy of a compilation, review, or compliance audit of the organization's financial statements, conducted by a certified public accounting firm. By law, the compilation, review or compliance audit will be posted online at www.eoc.sc.gov.

Please answer the following questions:

	YES	NO
Did your school receive any grants last fiscal year, between July 1, 2015 and June 30, 2016, under the ECENC program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>If Yes, are you attaching a compilation, review or compliance audit conducted by a certified public accounting firm to this Document and submitting it to the EOC by December 30, 2016.</p> <p>Does the audit:</p> <ul style="list-style-type: none"> • Document and verify that all grants received under the Educational Credit for Exceptional Needs Children Program in 2015-16 were for eligible children enrolled in the school? • Document the total amount of each grant per child from every scholarship funding organization (SFO)? • Document that no grant exceeded \$10,000 during school year 2015-16? • Document that the independent school returned a prorated amount of the grant to the SFO if any student withdrew during the school year? <p>Also, document that the total amount of each grant was used for tuition which is defined as "the total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school-related transportation."</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If No , will your school submit a compilation, review or compliance audit conducted by a certified public accounting firm by June 30, 2017 to the EOC if you receive tuition grants this fiscal year, between July 1, 2016 and June 30, 2017?	<input type="checkbox"/>	<input type="checkbox"/>

Return this form & report to EOC:

Fax: 803.734.6167

Phone: 803.734.6148

Mail: P.O. Box 11867

Columbia, SC 29211

McAbee, Schwartz, Halliday & Co.

A PROFESSIONAL CORPORATION
CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Christ Church Episcopal School

We have performed the procedures enumerated below, which were agreed to by the management of Christ Church Episcopal School (the School), solely to assist you in evaluating the School's compliance with the requirements of the Educational Credit for Exceptional Needs Children Program, as recommended by the South Carolina Educational Oversight Committee, for the program year ended June 30, 2016. The School's management is responsible for its financial records and compliance with State laws and regulations. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures as listed in the Table of Contents either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

1. We obtained documentation to verify that grants received under the Educational Credit for Exceptional Needs Children Program in 2015-2016 were for eligible children enrolled to attend the School.

We viewed the documentation maintained by Christ Church Episcopal School for each student receiving a grant under the Educational Credit for Exceptional Needs Children Program and verified that the child was enrolled at Christ Church Episcopal School. No exceptions were noted.

2. We compared the total of grants received for each child to the amount(s) disbursed from every scholarship funding organization (the "SFO").

The Student Billing Manager provided a spreadsheet documenting the total amount of each grant per child received from the SFO. The grant amount per child was compared to grants disbursed listing provided by the SFO. No exceptions were noted.

3. We obtained documentation to verify that no student's grant exceeded \$10,000 for the 2015-2016 school year.

The Student Billing Manager provided a spreadsheet documenting the total amount of each grant per child received from the SFO. We reviewed the spreadsheet and noted that no child received a grant exceeding \$10,000 for the 2015-2016 school year.

4. If applicable, we verified that the School returned to the SFO a prorated amount of a student's grant if a student withdrew from the School during the school year.

No students receiving grants withdrew from the school during the school year.

5. We obtained documentation that the total amount of each grant was used for tuition, which is defined as "the total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school-related transportation."

We obtained the tuition contracts for students receiving grants and reviewed to determine that the grant was applied to the net tuition, after applying any financial assistance, for the 2015-2016 school year. No exceptions were noted.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the compliance with certain requirements of the South Carolina Educational Credit for Exceptional Needs Children Program, as recommended by the South Carolina Education Oversight Committee. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of Christ Church Episcopal School and the SC Education Oversight Committee and is not intended to be and should not be used by anyone other than those specified parties.

McAbee, Schwartz, Halliday & Co.

McAbee, Schwartz, Halliday & Co.

July 13, 2016