

**South Carolina Education Oversight Committee
Annual Standards Assurance Form**

S.C. Budget Proviso 109.15

**2016-2017
Document A**

Please complete the information requested below concerning your independent school. This information will be listed on the South Carolina Education Oversight Committee's website, www.eoc.sc.gov.

| | |
|---|---|
| Independent School Name: | Capers Preparatory Christian Academy |
| Independent School Contact Person: | Dr. Fayrine Brown |
| Independent School Address: | 1945 Bees Ferry Rd |
| City, State, Zip Code: | Charleston SC 29414 |
| Independent School Telephone Number: | (843) - 225-2892 |
| Independent School Fax Number: | (843) - 225-3848 |
| Independent School E-mail Address: | fayrineb@gmail.com |
| Independent School Website Address: | www.caperspreparatorychristianacademy.org |

Please review the standards below based on the 2016-17 General Appropriation Act. An "Eligible school" is defined in the Proviso as "an independent school including those religious in nature, other than a public school, at which the compulsory attendance requirement of Section 59-65-10 may be met and that does not discriminate based on the grounds of race, color, religion, or national origin." Please indicate whether your school has met each standard to ensure the following academic requirements are being met. The S.C. Education Oversight Committee reserves the right to **request additional documentation** to show the school is in compliance with the 2016-17 General Appropriation Act.

| STANDARDS | YES | NO |
|--|-------------------------------------|--------------------------|
| 1. Offers a general education to primary or secondary school students. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Does not discriminate on the basis of race, color, or national origin. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Is located in this state. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Has an educational curriculum that includes courses set forth in the state's diploma requirements, graduation certificate requirements (for special needs children), and where the students attending are administered national achievement or state standardized tests, or both, at progressive grade levels to determine student progress. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Has school facilities that are subject to applicable federal, state, and local laws. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Is a member in good standing of the Southern Association of Colleges and Schools, the South Carolina Association of Christian Schools or the South Carolina Independent Schools Association. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Provides a specially designed program or learning resource center to provide needed accommodations based on the needs of exceptional needs students or provides onsite educational services or supports to meet the needs of exceptional needs students, or is a school specifically existing to meet the needs of only exceptional needs students with documented disabilities. Provide evidence of services or supports. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Did this school receive any grants last fiscal year (July 1, 2015 until June 30, 2016) from any nonprofit scholarship funding organization under the Educational Credit for Exceptional Needs Children Program? If Yes, then Complete Document B. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Will your school provide student test data from school year 2015-16? If Yes, then Complete Document C. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Will your school provide a compilation, review, or compliance audit of the organization's financial statements, conducted by a certified public accounting firm? If Yes, then Complete Document D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

I assure that all documents submitted to the SC Education Oversight Committee for the purpose of applying as an eligible school, as defined by the Proviso, is true, accurate, and complete under penalty of perjury in accordance with Section 16-9-10.

Signature: Fayrine Brown

Date: 6/23/16

Print Name of Signature Above: Fayrine Brown

Title: Director

Email: fayrineb@gmail.com

Return this form to Melanie Barton

- Phone: 803.734.6148
- E-mail: mbarton@eoc.sc.gov
- Mail: (P.O. Box 11867)
502 Brown Building
Columbia, S.C. 29211 (29201)



CAPERS PREPARATORY CHRISTIAN ACADEMY

1945 Bees Ferry Road • Charleston, SC 29414
843.225.2892- Phone * 843-225-3848 – Fax

ACCOMMODATIONS FOR SPECIAL NEEDS STUDENTS

7 of Document A

IN ACCORDING TO OUR POLICY AND PROCEDURES FOR ACCOMMODATING SPECIAL NEEDS STUDENTS, WE WILL:

USE THE STUDENT'S IEP OR FORM OF ELIGIBILITY USED EACH STUDENT IS PULLED OUT OF THE REGULAR CLASS OF 1:8 RATIO TO WORK WITH A TEACHER ON A 1:1 and not more than 1:3 RATIO DAILY (45 MINS TO 2 HR) IN THE AREA OF HIS/HER ACADEMICS LEVEL OF NEEDS. EACH STUDENT IS ASSESSED ORALLY, WRITTEN OR BY OBSERVATIONS WEEKLY. WE USE THIS DATA TO DETERMINE IF TEACHING TO THE STUDENT'S LEVEL OF NEED IS BEING MET. ALL SUPPLIES, PAPER, PENCIL, CRAYON, BOOKS, CALCULATORS, IPADS, ETC., ARE PROVIDED TO ACCOMMODATE LEARNING SUCCESS. APPROPRIATE LEVEL TEACHING MATERIALS ARE USED TO ELEVATE STRESS ON LEARNING. A PROGRAM OF STUDY IS PROVIDED TO ACCOMMODATE EACH STUDENT.

**Document B
Grants Received**

**Educational Credit for Exceptional Needs Children (ECENC) Application
2016-2017**

Independent School Name: Capers Preparatory Christian Academy

An independent school applying for or continuing to participate in the Educational Credit for Exceptional Needs Children Program for Fiscal Year 2016-17 is required to submit the following information:

Number and total amount of grants received from each nonprofit scholarship funding organization from July 1, 2015 through June 30, 2016.

Please complete the following chart. If no grants were received from a nonprofit scholarship funding organization indicate with "0" and "\$0."

| Nonprofit Scholarship Funding Organizations | Total Number of Grants Received | Total Amount of Grants Received |
|---|--|--|
| Advanced Carolina SFO | | \$ |
| Donors Enriching Students' Knowledge (DESK) | | \$ |
| Palmetto Kids FIRST Scholarship Program, Inc. | 14 | \$ 113,983.34 |
| St. Thomas Aquinas Scholarship Funding Organization | | \$ |

Total number of grants is the number of individual children/students who received a grant even if the school received more than one grant for a specific child/student. The total amount of grants per child/student should not have exceeded \$10,000.

Return this form & report to EOC:

Fax: 803.734.6167

Phone: 803.734.6148

Mail: P.O. Box 11867

Columbia, SC 29211

Document C

Student Assessment Data

Educational Credit for Exceptional Needs Children (ECENC) Application 2016-2017

Independent School Name: Capers Preparatory Christian Academy

An independent school applying for or continuing to participate in the Educational Credit for Exceptional Needs Children Program for Fiscal Year 2016-17 is required to submit the following information:

Student test scores, by category, on national achievement or state standardized tests, or both, for all grades tested and administered by the school.

In working with its nine-member advisory committee, the EOC has determined that, to maintain student privacy and to recognize the educational needs of students, each school must submit the following:

- Summative assessment data from the 2015-16 school year that documents for *each grade tested* and for *each grade with at least 10 students in the grade*, the English language arts (reading) and mathematics achievement of students in the grade. Examples include: *TerraNova, Stanford 10, Iowa Test of Basic Skills, etc.*
- For schools with less than 10 students per grade level, whole school results should be used for reporting purposes.
- For grades 9-12, the school may provide average PSAT, SAT, ACT, or other scores as appropriate.
- For Support Level III schools, those schools that specifically exist to meet the need of only exceptional needs students with documented disabilities, the EOC will work with the Support Level III schools to provide information (including formative assessments, portfolios, etc.) that document the students' academic and social development
- Please DO NOT provide personally identifiable student information.

The following is a **template** that you may use for reporting purposes. For questions, contact the EOC.

See Attachment

2015-16 School Year Results for _____ Assessment
National Percentiles Mean Scale Scores, Average Scores, Grade Equivalents, etc.

| Grade | English language arts (Reading) | Mathematics |
|--------|---------------------------------|-------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 etc. | | |

Return this form and assessment data to EOC:

Fax: 803.734.6167

Phone: 803.734.6148

Mail: P.O. Box 11867

Columbia, SC 29211



CAPERS PREPARATORY CHRISTIAN ACADEMY

1945 Bees Ferry Road • Charleston, SC 29414
843.225.2892- Phone * 843-225-3848 – Fax

STUDENT ASSESSMENT DATA

CAPERS PREPARATORY CHRISTIAN ACADEMY HAS LESS THAN 10 STUDENTS PER GRADE;
THEREFORE, WHOLE SCHOOL RESULTS WILL BE USED FOR REPORTING PURPOSES.

DATE TEST GIVEN: SPRING, 2016

NAME OF TEST: STANFORD TEN

RESULTS:

Reading – National NCE 46%

Math – Mean National NCE 43%

Document D

Educational Credit for Exceptional Needs Children (ECENC) Application 2016-2017

Independent School Name: Capers Preparatory Christian Academy

An independent school applying for or continuing to participate in the Educational Credit for Exceptional Needs Children Program for Fiscal Year 2016-17 is required to submit the following information:

A copy of a compilation, review, or compliance audit of the organization's financial statements, conducted by a certified public accounting firm. By law, the compilation, review or compliance audit will be posted online at www.eoc.sc.gov.

Please answer the following questions:

| | YES | NO |
|---|-------------------------------------|--------------------------|
| Did your school receive any grants last fiscal year, between July 1, 2015 and June 30, 2016, under the ECENC program? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <p>If Yes, are you attaching a compilation, review or compliance audit conducted by a certified public accounting firm to this Document and submitting it to the EOC by December 30, 2016.</p> <p>Does the audit:</p> <ul style="list-style-type: none"> • Document and verify that all grants received under the Educational Credit for Exceptional Needs Children Program in 2015-16 were for eligible children enrolled in the school? • Document the total amount of each grant per child from every scholarship funding organization (SFO)? • Document that no grant exceeded \$10,000 during school year 2015-16? • Document that the independent school returned a prorated amount of the grant to the SFO if any student withdrew during the school year? <p>Also, document that the total amount of each grant was used for tuition which is defined as "the total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school-related transportation."</p> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| If No , will your school submit a compilation, review or compliance audit conducted by a certified public accounting firm by June 30, 2017 to the EOC if you receive tuition grants this fiscal year, between July 1, 2016 and June 30, 2017? | <input type="checkbox"/> | <input type="checkbox"/> |

Return this form & report to EOC:

Fax: 803.734.6167
 Phone: 803.734.6148
 Mail: P.O. Box 11867
 Columbia, SC 29211

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the Board of Directors and Management of
Capers Preparatory Christian Academy
1941 Bees Ferry Road
Charleston, South Carolina 29414

We have performed the procedures enumerated below, which were agreed to by the board of directors and management of Capers Preparatory Christian Academy ("the School"), solely to assist you with respect to certain requirements of the SC Education Oversight Committee in its determination of the School's eligibility to participate in the Educational Credit for Exceptional Needs Children Program for the fiscal year ended June 30, 2016, in the areas addressed. Capers Preparatory Christian Academy's management is responsible for compliance with the requirements of the Educational Credit for Exceptional Needs Children Program. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

- 1) We verified that all grants received under the Educational Credit for Exceptional Needs Children Program were for eligible children enrolled in the school by vouching the list of students who received grants for the fiscal year ended June 30, 2016 to the School's attendance records.

No findings noted.

- 2) We vouched the amount of the grants provided per the copies of checks and/or wire transfers from the Scholarship Funding Organization for each student to the School's bank statements to determine the total amount of the grant per student from every Scholarship Funding Organization.

No findings noted.

- 3) We inspected the copies of checks and/or wire transfers from the Scholarship Funding Organization to determine that no grant exceeded \$10,000 per student during the fiscal year ended June 30, 2016.

No findings noted.

- 4) We inspected the School's documentation that it returned a prorated amount of the grant to the Scholarship Funding Organization when any student withdrew during the school year.

No findings noted.

- 5) We verified that the total amount of the grant was used for tuition, which is defined as the "total amount of money charged for the cost of a qualifying student to attend an independent school including, but not limited to, fees for attending the school and school-related transportation," by verifying that the amount of the grant per the copies of checks and/or wire transfers from the Scholarship Funding Organization for each student was the same amount as the standard tuition rate for the semester each student was enrolled per the School's attendance records.

No findings noted.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the School's compliance with the requirements of the Educational Credit for Exceptional Needs Children Program. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of Capers Preparatory Christian Academy and the SC Education Oversight Committee and is not intended to be and should not be used by anyone other than those specified parties.

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Certified Public Accountants, P.A.
West Columbia, South Carolina
June 30, 2016